

## SECTION C. PUBLIC SCHOOL APPLICANT INFORMATION AND DATA SHEET



**State of Connecticut**  
**Department of Emergency Services and Public Protection**  
**Division of Emergency Management and Homeland Security**  
 Grant Administration Unit



**Mail Completed Application To:**  
 Department of Emergency Services and Public Protection  
 Attention: Grants Unit/School Security  
 1111 Country Club Road, 3<sup>rd</sup> floor North  
 Middletown, CT 06457

**E-mail Completed Application To:**  
[schoolsecuritygrant@ct.gov](mailto:schoolsecuritygrant@ct.gov)  
 Subject: **(Name of Applicant) - School Security Grant Application**

**FOR DESPP/DEMHS USE ONLY**

**Application Tracking #:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_

**1 Type of Eligible Applicant**  
 (Local School District, Regional Education Service Center,  
 State Charter School, Technical High Schools,  
 Incorporated or Endowed High School or Academy)  
 Please specify:  
fd

**2. Name of Applicant:**  
Meriden Public Schools

**3. Point of Contact (Project Director) Name & Address**  
 Name: Michael Grove Title: Asst Superintendent  
 Organization: Meriden Public Schools  
 Address Line 1: 22 Liberty Street  
 Address Line 2: \_\_\_\_\_  
 City/State/Zip: Meriden CT 06450  
 Phone: 203 630-4173 Fax: 203 630-4044  
 E-mail: michael.grove@meridenk12.org

**4. Official Authorized to Sign for the Applicant:**  
 Name: Mark D. Benigni, Ed.D. Title: Superintendent  
 Organization: Meriden Public Schools  
 Address Line 1: 22 Liberty Street  
 Address Line 2: \_\_\_\_\_  
 City/State/Zip: Meriden CT 06450  
 Phone: 203 630-4143 Fax: 203 630-4044  
 E-mail: mark.benigni@meridenk12.org

**5. Application Prepared by: (If Different than Point of Contact)**  
 Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address Line 1: \_\_\_\_\_  
 Address Line 2: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**6. Municipal/Agency Financial Officer**  
 Name: Corinne Eisenstein Title: Director of Business Svcs  
 Organization: Meriden Public Schools  
 Address Line 1: 22 Liberty Street  
 Address Line 2: \_\_\_\_\_  
 City/State/Zip: Meriden CT 06450  
 Phone: 203 630-4170 Fax: 203 630-4044  
 E-mail: c.eisenstein@meridenk12.org

**7. Applicant Federal Employer Identification Number:** 06-6001893 **DUNS:** 193090925

### AUDIT INFORMATION

Please note that the information required for boxes 8 through 12 refers to the sub-grantee's audit cycle.

**8. Applicant Fiscal Year End:** \_\_\_\_\_

**9. Date of Last Audit:** \_\_\_\_\_

**10. Dates Covered by Last Audit:** \_\_\_\_\_ to \_\_\_\_\_

**11. Date of Next Audit:** \_\_\_\_\_

**12. Dates to be Covered by Next Audit:** \_\_\_\_\_ to \_\_\_\_\_

# SECTION C. DISTRICT INFORMATION FORM



**State of Connecticut**  
**Department of Emergency Services and Public Protection**  
**Division of Emergency Management and Homeland Security**  
 Grant Administration Unit



## DISTRICT BREAKDOWN

**1. List of School(s) to be considered under this grant program:**

Name of School: John Barry Elementary School	Address of School: 124 Columbia Street, Meriden CT 06450	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Benjamin Franklin Elementary School	Address of School: 462 West Main Street, Meriden CT 06451	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Nathan Hale Elementary School	Address of School: 277 Atkins Street Ext., Meriden CT 06450	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Hanover Elementary School	Address of School: 208 Main Street, Meriden CT 06451	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Thomas Hooker Elementary School	Address of School: 70 Overlook Road, Meriden CT 06450	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Casimir Pulaski Elementary School	Address of School: 100 Clearview Avenue, Meriden CT 06450	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Israel Putnam Elementary School	Address of School: 133 Parker Avenue, Meriden CT 06450	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Roger Sherman Elementary School	Address of School: 64 North Pearl Street, Meriden CT 06450	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Lincoln Middle School	Address of School: 164 Centennial Avenue, Meriden CT 06451	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School: Washington Middle School	Address of School: 1225 North Broad Street, Meriden CT 06450	Funding Received under Round 1 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Funding Received under Round 1 <input type="checkbox"/> Yes <input type="checkbox"/> No	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No

I, the undersigned, for and on behalf of the named Applicant, do herewith apply for this sub grant, attest that, to the best of my knowledge, the statements made herein are true, and agree to any general or special grant conditions attached to this grant application form.

SIGNATURE OF AUTHORIZED OFFICIAL: X

*Mikel [Signature]*

DATE:

9-8-2014



**SECTION D: PROGRAM NARRATIVE****APPLICATION TRACKING #**

**Provide a brief overview of your grant application:** *if applying for more than one school please identify proposed projects at each school*

Meriden is the twelfth largest city in Connecticut. While considered a medium-size urban city, Meriden is best described as a microcosm of today's multicultural urban centers. Meriden has a student population of 8,066 students housed in 12 schools, eight elementary schools (K-5), two middle schools (6-8), and two high schools (9-12). Seventy percent of the students in the district are eligible for free/reduced priced meals. Student ethnicity is 48% Hispanic, 35% White, 14% Black, and 3% Asian.

The safety and security of the Meriden Public Schools students and staff is of utmost importance. All twelve school buildings have newly adapted School Security Safety Plans and a working relationship with the Meriden Police Department. The Meriden Police Department conducted assessments of each school in order to improve the safety of all buildings. There are five School Resource Officers working in the district. As a result of the safety assessment a void existed in the elementary schools and beginning the 2014-2015 school year a School Resource Officer will be working with the elementary schools focusing on overall building security and safety.

The safety assessment results have identified concerns to be addressed in the Meriden Public Schools. Once these are implemented, our schools will be less of a target and provide heightened security.

Concerns to address include:

- Exterior doors should be alarmed and monitored by a control panel in the office
- Additional cameras are needed because many schools have extremely difficult areas to monitor due to layout, additional cameras would provide added security
- All schools should have cameras which monitor recess areas
- Current camera locations should be reevaluated to provide better views
- Intercom systems should have the capabilities of ALL CALL from individual rooms as well as the ability to dial outside the building in the event they need to contact emergency services.

**Needs Statement:** *Provide a brief description of the problem or gap that will be addressed using grant funding.*

Taking a proactive approach to making schools safe is important to the Meriden Public Schools. Though the district continually takes steps to improve the security, the district is always looking for ways to make our schools less of a target and provide heightened security.

The Meriden Police Department School Safety Assessment Report highlighted the need for additional cameras in the schools in order to observe the areas in the schools that are difficult to monitor due to layout. These will provide more visibility and greater security. Cameras on the exterior of the buildings as well as recess areas will provide additional security. The schools below have been specifically cited in "need of additional cameras due to the lack of full coverage; there are many blind spots that make the school vulnerable because of the proximity of the residential area in relation to the school. "

- John Barry Elementary School – 5 cameras, In addition, the MPD Safety Assessment highlights, "the need for additional cameras due to the lack of full coverage, specifically of parking lot and rear of building."
- Benjamin Franklin Elementary School – 6 cameras
- Nathan Hale Elementary School – 9 cameras, In addition, the MPD Safety Assessment highlights, "Multiple camera angles needed."
- Hanover Elementary School – 6 cameras
- Thomas Hooker Elementary School -5 cameras
- Casimir Pulaski Elementary School – 6 cameras
- Israel Putnam Elementary School – 7 cameras
- Roger Sherman Elementary School – 6 cameras
- Lincoln Middle School – 7 cameras, In addition, "the current entrance is some distance away from the office and the camera needs to be able to cover all blind spots."
- Washington Middle School – 10 cameras, In addition, "there are many blind spots to the South East corner of the building."

Servers are needed at John Barry, Nathan Hale, Hanover, Thomas Hooker and Roger Sherman schools in order to store the video footage locally for 30 days. Due to the size of the video files, local storage is necessary.

The Meriden Police Department School Safety Assessment has determined Exterior Doors should be alarmed and monitored by a control panel in the office. All schools are in need of upgrades to the existing keyless entry hardware in order to integrate the system into the building alarm system.

The schools below are in need of additional access controls on exterior doors to allow access to the building.

- John Barry Elementary School – 1 access control keyless entry system
- Benjamin Franklin Elementary School – 1 access control keyless entry system
- Hanover Elementary School – 2 access control keyless entry systems
- Nathan Hale Elementary School – 2 access control keyless entry systems
- Roger Sherman Elementary School – 1 access control keyless system
- Washington Middle School – 1 access control keyless system

In response to the need that Intercom systems should have the capabilities of ALL CALL from individual rooms as well as the ability to dial outside the building in the event they need to contact emergency services as cited in The Meriden Police Department Safety Assessment, intercom systems have been updated at the following schools:

- John Barry Elementary School
- Hanover Elementary School
- Thomas Hooker Elementary School
- Casimir Pulaski Elementary School
- Israel Putnam Elementary School
- Roger Sherman Elementary School

An upgrade to the current intercom at Lincoln Middle School is needed so that all areas have ALL CALL and the ability to contact emergency services.

**Target Population:** *Identify the target school(s) that will be served by this grant.*

The funding in this grant will target improved security measures for 5,800 students and 1,200 staff members in the Meriden Public Schools.

Elementary Schools (K-5)

- John Barry
- Benjamin Franklin
- Nathan Hale
- Hanover
- Thomas Hooker
- Casimir Pulaski
- Israel Putnam
- Roger Sherman

Middle Schools (6-8)

- Lincoln Middle School
- Washington Middle School

**Goals and Objectives:** *List goals (what is this project trying to accomplish) and objectives (how goals will be achieved, including how these measures will work within your school environment).*

Goal:

- The Meriden Public School will continue to make each school building secure for students and staff so that they can teach, learn, and feel safe.

Objectives:

- Sixty-seven additional cameras will be installed in 10 schools.
- Configuration and installation of 5 servers, one in each school, to allow for video storage.
- Current access control keyless entry systems will be upgraded so they tie into the building alarm systems.
- Install 8 access control entry systems in buildings that currently have limited exterior access for staff and

students.

- Intercom systems in 7 schools that allow for ALL CALL and the ability to contact emergency services.

• Evaluation: Indicate how you will measure success of your project (through drills, testing if applicable)

- Once installed and configured, cameras are tested to ensure they are in working order, record on motion, and recordings are saved to the archive for the appropriate length of time. All cameras are monitored 24/7 by the network manager who receives notification if the equipment has malfunctioned.
- Servers are configured and are storing camera footage for the required amount of time. The network manager monitors the equipment 24/7 and receives notification if there is a hardware failure or a service is offline.
- Once installed, access control keyless entry system will allow staff access to building entries with use of identification badge. This system is also monitored 24/7 and the network manager receives notification if there is a hardware, power or battery failure. In addition, the network manager receives alerts when access is denied to a person entering a building.
- The upgrade of current access control keyless entry systems will allow access to the building and not set off the building alarm.
- Intercoms are in working order and utilized on a daily basis by building principals. Any intercom issues are brought to the attention of the head custodian who addresses the issue with the appropriate department.

**Project Schedule: *Estimated Time Line of Project***

**June, 2014** – Intercom systems installed at John Barry, Hanover, Thomas Hooker, Israel Putnam, Casimir Pulaski, and Roger Sherman,

**December 2014** – 5 servers configured and installed in schools to be ready for camera installations

**January 2015** – Intercom installed at Lincoln Middle School

**January 2015-May 2015** – 67 cameras installed at 10 schools (2 schools per month), pulling of wires through building through exterior of building, mount of camera housings, upgrade camera software, configure cameras, configure motion detection, testing and confirming motion detection accuracy

**June 2015 – July 2015** - 8 access control keyless entry systems installed